EAST HAMPTON
BOARD OF EDUCATION
EAST HAMPTON, CT 06424

MINUTES

Committee: Transportation, Buildings & Grounds April 30, 2012

Members Present: Mr. Gemma, Chairperson, Ms. Barmasse and Mr. Marshall

Members Absent:

Administration Present: Kevin M. Reich, Assistant Superintendent of Schools
Karen Asetta, School Business Manager

Others Present: None

1. The meeting was called to order by Mr. Gemma, Chairperson of the Transportation, Building and Grounds Committee at 4:35pm in the Superintendent's Conference Room.

2. Approval of minutes from the April 2, 2011 meeting.

   2.1 Motion by Ms. Barmasse, seconded by Mr. Marshall to approve the minutes. Voted unanimously.

3. Mr. Reich reviewed the Memorial Elementary School roof bidding process. Seven firms took a tour of Memorial Elementary School and four firms bid on the project. The bid came in under bid and there were two alternative bid items as well. The Memorial Elementary Roof Building Committee will meet on Thursday, May 3, 2012 to choose the most qualified bidder as recommend that the Town Council approve.

4. Mr. Reich and Mr. Marshall updated the committee on the East Hampton High School renovation project. The committee selected 5 architectural firms that submitted requests for qualifications. The committee plans to meet On Thursday, May 10, 2012 to review a request for proposal which will be sent to the five firms that were selected by the building committee.

5. Mr. Marshall shared his views on the Communication section of the contract. After a review it was the consensuses of the committee to have Mr. Reich contact the Board's Attorney to clarify the section that pertains to employees of Nichols's Bus Company speaking before the Board's of Education.

6. In other business it was the consensus of the committee to request that Ms. Asetta provide the committee with information pertaining to the Department of Motor Vehicles safety checks and inspection at the next Transportation, Building and Grounds meeting.

7. Adjournment

   7.1 Meeting adjourned at 5:21pm. Motion by Mr. Barmasse, seconded by Mr. Marshall. Voted unanimously.