EAST HAMPTON
BOARD OF EDUCATION
EAST HAMPTON, CT 06424

MINUTES

Committee: Transportation, Buildings & Grounds April 2, 2012

Members Present: Mr. Gemma, Chairperson, Ms. Barmasse and Mr. Marshall

Members Absent:

Administration Present: Judith A. Golden, Ph.D, Superintendent of Schools
Kevin M. Reich, Assistant Superintendent of Schools
Karen Asetta, School Business Manager

Others Present: None

1. The meeting was called to order by Mr. Gemma, Chairperson of the Transportation, Building and Grounds Committee at 5:00pm in the Superintendent's Conference Room.

2. Approval of minutes from the March 12, 2011 meeting.

   2.1 Motion by Mr. Marshall, seconded by Ms. Barmasse to approve the minutes. Voted unanimously.

3. Mr. Reich distributed a bid document for the replacement of the Memorial Elementary School roof. A discussion followed.

4. Dr. Golden and Ms. Asetta updated the members of the committee on the bus contract negotiations. Dr. Golden acknowledged that there was a agreement. Dr. Golden also distributed a side letter that was agreed to that addresses the additional run the Vinal-Voag bus completes.

5. Dr. Golden reviewed a plan to begin developing educational specifications for the High School. Dr. Golden plans to meet with the High School staff on Tuesday, April 3, 2012. Mr. Solywoda provided forms and a process the staff could follow to begin preparing the Educational Specifications. The staff will work in departments to discuss what each department would need and like based on the curriculum in place and take into consideration new programs to expand the offerings at the High School. Some staff may take tours of new or renovated schools to acquaint themselves with new equipment and designs that are available.

6. In other business there was a discussion about bus and van inspections, bus cameras and GPS installation, transportation billing process and setting up a PAC for the building project.

7. Adjournment

   7.1 Meeting adjourned at 7:02pm. Motion by Mr. Barmasse, seconded by Mr. Marshall. Voted unanimously.