

Students

Attendance and Unexcused Absence

The Board of Education maintains that in all grades K through 12 regular attendance in class is essential to excellence in education and, therefore, directs the administration to establish an attendance requirement for all courses offered. There are three philosophical points that are implied in the attendance requirement:

- a. Time lost from class is irretrievable.
- b. Learning experiences that occur with the instructor are essential to the learning process.
- c. A student has an obligation to share information and ideas with others.

The attendance policy is founded on the premise that a relationship exists between academic credit and class attendance.

The Carnegie Unit of Credit is the national standard used for academic credit. One Carnegie Unit of Credit is defined as the equivalent of 200 - 400 minutes of instruction per week in any one subject. Based on the above, in grades 9 through 12 excessive absenteeism will result in credit not being awarded.

The Board of Education further recognizes that the responsibility for assuring that students attend school rests by statute with the parent or other person having control of the child. To assist parents and others in meeting this responsibility, the Board of Education will adopt and maintain procedures applicable to grade levels Kindergarten through twelve that will:

1. annually notify parents or other persons having control of school-age children enrolled in the East Hampton Public Schools in grades kindergarten through twelve of their obligation to assure that such children attend school or show that they are elsewhere receiving equivalent instruction,
2. provide for obtaining from each parent or other person having control of an enrolled child or youth in grades kindergarten through twelve, a telephone number or other means of contacting such parent or other person during the school day,
3. establish a system for monitoring individual unexcused and excused absences of enrolled students in grades kindergarten through twelve by school personnel or volunteers and for making a reasonable effort to notify parents or other designated person by telephone and by mail when any such student fails to report to school on a regularly scheduled school day, if school personnel have not otherwise received indication that the parent or other designated person is aware of the absence.

When the school in which a child is enrolled receives no notification from a parent or other person having control of the child is aware of the child's absence, a reasonable effort shall be made by school personnel or volunteers under the direction of school personnel to notify by telephone and by mail such parent or other person having control of the child.

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Attendance and Unexcused Absence (continued)

- The required mailed notice shall include a warning that two unexcused absences from school in one month or five unexcused absences in a school year may result in a complaint filed with the Superior Court alleging the belief that the acts or omissions of the child are such that the child's family is a family with service needs,
4. identify an enrolled student ages five to eighteen inclusive, as a "truant" when he or she has two unexcused absences in any one month or five unexcused absences from school in any school year,
 5. hold a meeting with the parent or other person having control of a child or youth who is truant and appropriate school personnel within ten school days of designation as a truant to review and evaluate the reasons for the child or youth being a truant,
 6. prior to the written complaint to Superior Court a referral will be made to the PPT to determine whether or not an educational evaluation is appropriate for the identified "truant",
 7. require that the Superintendent file a written complaint with the Superior Court alleging that the acts or omissions of any child ages five through eighteen inclusive designated as a truant are such that his or her family is a family with service needs, if the parent/guardian fails to attend the required meeting with school personnel to evaluate why the child is truant or fails to cooperate with the school in trying to solve the child's truancy problem; such filing shall be not later than fifteen (15) calendar days after the parent/guardian fails to attend the meeting,
 8. require that the Superintendent annually report to the State Department of Education on a school by school basis the number of enrolled children who are truants, as mandated by the Commissioner,
 9. provide for coordinating services with the referral of enrolled students who are truants to community agencies providing child and family services.

Legal Reference: Connecticut General Statutes
 10-184 Duties of parents (as amended by PA 98-243 and PA 00-157)
 10-185 Penalty
 10-198a Policies and procedures concerning truants (as amended by P.A.11-136, An Act Concerning Minor Revisions to the Education Statutes.)
 10-199 through 10-202 Attendance, truancy - in general

Policy adopted: June 26, 2006
 Policy revised: October 24, 2011

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 East Hampton, Connecticut

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Permits to Work

The school system will furnish a certificate of age of any student over the age of sixteen to an employer wishing to employ said student.

Legal Reference: Connecticut General Statutes

10-193 Certificate of age of minors in certain occupations

10-194 Penalty

10-195 Evidence of age

10-197 Penalty for employment under fourteen

10-198 False statement as to age

Regulation approved: June 26, 2006

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