

Instruction

Student Production of Services and Materials

The use by students of school-owned equipment and materials for production purposes may be authorized at the discretion of the teacher in charge of the equipment and materials, provided the following conditions are met:

1. The teacher in charge must be satisfied that the work to be done provides a desirable educational experience for the students who do the work.
2. The work must be done under the direct supervision of the teacher in charge of the equipment and materials that are to be used.
3. The finished product must be used solely for a school sponsored activity or program.

Whenever requests for materials to be produced in the schools are received from non-school organizations or private individuals, the Principal may authorize their production, provided the following conditions are met:

1. The product must be used for a worthy civic purpose or provide an exceptional educational experience.
2. The teacher in charge must be satisfied that the work to be done provides a desirable educational experience for the students who do the work.
3. The students must not be required to do the work, but are to be permitted to do it voluntarily.
4. If school materials are used, they will be replaced or paid for by the individual or the organization receiving the service. Any money received for such project is to be turned in to the Superintendent's office immediately. A receipt will be given to the individual making the payment. After a suitable record of the transaction has been entered in the business office, the money will be turned over to the Town Treasurer to be recorded under miscellaneous school receipts.