

**East Hampton
Board of Education
East Hampton, CT 06424**

MINUTES: August 22, 2011

1. The meeting was called to order by Chairperson Vasquenza at 6:40 p.m. in the East Hampton High School Library/Media Center.
2. Motion by Ms. Robinson, seconded by Ms. Barmasse, to enter Executive Session in the High School Library/Media Center at 6:41 p.m. to discuss personnel matters. Voted unanimously.

Members present: Mr. Vasquenza, Mr. Laraia, Mr. Coolican, Ms. Robinson, Mr. Gemma, Ms. Wall and Ms. Barmasse

Members absent: Mr. Piteo and Ms. Lane

Administration

Present: Dr. Golden, Superintendent of Schools

- 2.1 Motion by Mr. Coolican, seconded by Mr. Laraia, to leave Executive Session at 7:00 p.m. Voted unanimously.

- 2.2 The regular meeting of the Board of Education was called to order by the Chairperson, Mr. Vasquenza, at 7:10 p.m. in the High School Library/Media Center.

Members present: Mr. Vasquenza, Mr. Laraia, Mr. Coolican, Ms. Robinson, Mr. Gemma, Ms. Wall and Ms. Barmasse

Members absent: Mr. Piteo and Ms. Lane

Administration

Present: Dr. Golden, Superintendent of Schools
Mr. Reich, Assistant Superintendent of Schools
Ms. Gonzalez, Director of Special Education & Pupil Personnel Services
Ms. Asetta, Business Services Coordinator
Mr. Fidler, Principal of East Hampton High School
Mr. Dalton, Assistant Principal of East Hampton High School
Ms. Briere, Principal of East Hampton Middle School
Mr. Lehmann, Assistant Principal of East Hampton Middle School
Ms. Turchi, Principal of Center Elementary School
Dr. Fitzsimmons, Principal of Memorial Elementary School
Ms. Edele, Assistant Principal of Memorial Elementary School

3. Pledge of Allegiance

4. Inter-Board Liaisons – None

Motion by Mr. Coolican, seconded by Mr. Laraia, to add agenda item 6.4, Approval of recommendation regarding compensation for Mrs. Asetta. Voted unanimously.

5. Audience of Citizens - None
6. Consent Agenda
 - 6.1 June 27, 2011 Minutes
 - 6.2 July 7, 2011 Special Meeting Minutes
 - 6.3 Teacher Resignations
 - 6.4 Compensation for the School Business Manager

Motion by Ms. Robinson, seconded by Mr. Laraia, to approve the Consent Agenda.
Voted unanimously.

7. Student/Staff Recognition - None
8. Committee Reports
 - 8.1 Student Council - None
 - 8.2 Personnel Committee
 - 8.2.1 Mr. Coolican had no report at this time.
 - 8.3 Policy Committee
 - 8.3.1 Mr. Laraia had no report at this time.
 - 8.4 Curriculum Committee
 - 8.4.1 Ms. Barmasse noted that the Curriculum Committee met July 7th.
 - 8.5 Transportation, Buildings and Grounds Committee
 - 8.5.1 Mr. Gemma noted that the Transportation, Buildings & Grounds Committee met and reviewed the RFP's for Memorial School's roof project. Ms. Wall noted that she met and reviewed Memorial School's oil tank project. Dr. Golden noted that she will be arranging a Transportation, Buildings & Grounds Committee meeting with the Transit Company and Mrs. Asetta to complete a bid project for the transportation bid. The Transportation, Buildings and Grounds Committee will also review the 5 year NEASC report.
 - 8.6 Financial Reports
 - 8.6.1 Ms. Robinson had no report at this time.

8.7 East Hampton Education Association – None

- 8.8 Liaison Reports
 - 8.1.1 Ms. Barmasse noted that she attended a CABA conference over the summer.

9. Communications
 - 9.1 Dr. Golden reviewed the following communications for the Board:
 - News & Notes, August-September, 2011.
 - The Middle School Ground
 - The district had an incredibly productive summer with all the hiring, technology work and general upkeep of the facilities. This week the administration will be holding two days of New Teacher Orientation starting tomorrow and then of course there is the Convocation at 11:30 on Thursday with lunch, Good Apple

and Years of Service awards, and setting the tone and the focus for the year. The administrators met last week for a full day and will be sharing their action plan with you. One thing Dr. Golden mentioned is that she is noticing that now that the staff have been doing this work for a few years, the plan does not change a lot. It is revised and updated as some work is completed and other work begins. Two major pieces of work the district needs to do in addition to working on the working and continuous improvement of achievement for students is the development of a Professional Development Committee as described by the legislative statute.

- The union has graciously invited the administration to two training sessions with Linette Brennan on the modules for forming these committees and we will attend a third this fall. More to come on that. Professional development on the technology and on Inform, the data warehouse the administration were able to purchase will make an enormous difference if done right.
- The other piece which is connected to the above is the rewriting of the Teacher Evaluation and Professional Development Plan. The administrators are waiting for guidance from the state department rather than reinvent the wheel but will have to move on this at some point as our plan no longer matches the focus of the district and the needs of teachers and administrators.
- A last legislative piece Dr. Golden wanted to mention is the new bullying legislation. The Board will be required to develop School Climate Plans for every school after assessing the needs. The State Department of Education is to provide a template for this along with training. The administration will also have much more authority to intervene when cyber-bullying takes place if it interferes with the educational environment for any student. Having said that Dr. Golden will communicate to parents that this job will be more effective if they provide oversight of their children's internet and cyber communications at all times.
- Mr. Laraia noted that the Board needs to look into educating 5th graders on internet safety. Ms. Barmasse noted that parents need figure out how to get their kids to open up when something bothers them. Dr. Golden stated that counselors are available if students need to discuss something with them. Dr. Golden will be preparing a letter to parents reminding them of the availability of counselors for students.

10. Program Presentation

10.1 Presentation of New Website

- 10.1.1 Mr. Tom McMahon provided the Board of Education with a summary of Technology projects completed during the summer. There will be a more in depth presentation at a later date due to power issues tonight. Dr. Golden noted that she opened a Twitter account that will help her communicate with parents.

11. Unfinished Business

11.1 Update of Summer Facilities Work

- 11.1.1 Mr. Reich provided the Board of Education with a summary of maintenance projects completed during the summer. He noted that the Fire Marshal was pleased with the inspections of all four schools. It was a busy and successful summer.

11.2 Update of Summer Technology Work

- 11.2.1 The Administration and the districts Network Administrator provided the Board of Education with a summary of Technology projects completed during the summer.

Dr. Golden noted that Mr. Reich, Mr. McMahon and the custodians are to be commended for a job well done.

12. New Business

12.1 Approval of the Senior Class Trip to Washington D.C.

- 12.1.1 Motion by Ms. Robinson, seconded by Ms. Barmasse, to approve the annual Senior Class Trip to Washington D.C. as recommended by the Principal and the Superintendent of Schools. Voted unanimously.

12.2 Adoption of a High School World History Textbook

- 12.2.1 Motion by Ms. Robinson, seconded by Mr. Coolican, to adopt the new World History textbook entitled "Glenco World History Modern Times" as recommended by the Administration and approved by Joan Mastromonaco, Social Studies Chairperson, the Administration and the Board of Education Curriculum Committee. Voted unanimously.

13. Future Business

- 13.1 Dr. Golden noted that the next Board of Education meeting is September 12th.

14. Personnel Actions

- 14.1 To accept Laura Thomsen Morello's resignation as a Teacher at Memorial Elementary School effective immediately.
- 14.2 To accept Richard Hendricks' resignation as a Teacher at East Hampton Middle School effective immediately.
- 14.3 To accept Jessica Newman's resignation as a Teacher at Memorial Elementary School effective immediately.
- 14.4 To accept Courtney Gile's resignation as a Teacher at Memorial Elementary School effective immediately.
- 14.8 To increase the salary for the School Business Manager to \$100,000.

15. Goal Report

- 15.1 Dr. Golden provided the following goal report:

Board Goals 2010-2012

Accountability and Measurement

Goal Statement: The East Hampton School Public Schools, in collaboration with the community, will maintain high expectations for each student and monitor progress to ensure our students are offered the tools and resources needed to be prepared for their future.

- Objective # 1: The district will ensure each student meets and/or exceeds state standards as measured by multiple forms of assessments
- Objective # 2: The district will provide leadership to collaborate with the community to build a better understanding and acceptance of the operating, programmatic, technological and infrastructure needs of the school system.

Our students made very positive gains on the CMT and the CAPT as well as the district assessments. We continue to monitor and evaluate the progress of students to ensure that they are making continuous progress with teachers and administrators working in Professional Learning Communities analyzing the data of assessments and student work and then working to improve instruction in a thoughtful way.

I believe that the community has come to embrace and accept the technological needs and the gains we have made in the schools. In terms of operations and infrastructure, we have much work to do. There is a downside to taking such good care of our buildings because they look very good all the time. Kevin and I will be touring on Friday as we do each year to walk with each head custodian and the principals of each school around each school to see first-hand the work they have done and make suggestions if needed. The high school, as you know, is becoming a critical issue as the five year report for NEASC is due next March. You and I will have to work diligently to get a project to improve the high school facility moved forward.

Curriculum and Instruction

Goal Statement: The East Hampton Public Schools will engage each student in a challenging, rigorous, and relevant curriculum.

This year we will be engaging the services of an outside consultant to review the curriculum written thus far for rigor and depth in the understandings and the essential questions.

- Objective # 1: Curriculum and program design and implementation will emphasize holding students accountable for increased personal responsibility and work ethic resulting in improved achievement.

Structures such as the PBIS model and SRBI are providing support and assistance for students who might otherwise not be as successful. We are encouraging more participation in AP courses by students who might not otherwise take these courses. Discussions will take place with staff on what other steps and actions we can take as a collective community to achieve Objective #1.

- Objective # 2: The district will promote a school environment that supports innovation and collaboration for students and staff and encourages risk taking in learning and teaching

The updated technology will open doors to opportunity for teachers and students to approach learning in new and innovative ways. Training is the key to the success of this initiative and plans to provide ongoing professional development are being made.

Facilities

Goal Statement: The East Hampton Public Schools will initiate plans to bring all district schools to the 21st century. This includes technology, building infrastructure and other programmatic needs.

Objective # 1: The district will initiate plans to renovate East Hampton High School to 21st Century standards.

Objective # 2: The district will identify the necessary improvements needed in each building in order to support academic achievement for all students.

Technology update as given by Tom.

Comment on High school renovations. As you know we have tried to get this project moving and need to have some movement on it this current year.

We did, last year, apply for and received the Perkins Grant again for this year and were able through the consortium to have these funds available to upgrade and make significant changes to the business lab to support a more rigorous program.

16. Audience of Citizens - None

17. Adjournment

17.1 Motion by Mr. Coolican, seconded by Ms. Barmasse, to adjourn the meeting at 8:05 p.m. Voted unanimously.

Respectfully submitted,

Sheila Wall
Secretary

SW/JAG/RS