

**East Hampton
Board of Education
East Hampton, CT 06424**

MINUTES: August 22, 2016

1. The meeting was called to order by the Chairperson, Mr. Goff at 6:30 in the East Hampton Middle School Library/Media Center.

2. Anticipated Executive Session

2.1 to discuss a personnel matter.

2.2 Motion by Ms. Williams, seconded by Ms. Devin, to enter into executive session and invite Mr. Smith to attend. Voted unanimously.

Members present: Mr. Goff, Ms. Barmasse, Ms. Williams, Ms. Bonaccorso, Ms. Devin

Members absent: Mr. Bushey, Ms. Sones, Mr. Barber and Mr. Carlson

2.3 The Board exited Executive Session at 6:45 p.m.

2.4 The regular meeting of the Board of Education was called to order by the Chairman, Mr. Goff, at 7:00 p.m. in the High School Library/Media Center.

3. Pledge of Allegiance

Members present: Mr. Goff, Ms. Barmasse, Ms. Williams, Ms. Devin, Ms. Bonaccorso and Mr. Bushey

Members absent: Ms. Sones, Mr. Carlson, Mr. Barber

Administration and others present:

Mr. Smith, Superintendent of Schools
Ms. Briere, Interim Director of Curriculum & Instruction
Ms. Asetta, School Business Manager
Mr. Mosier, Director of Special Education & Pupil Personnel
Mr. Fidler, Principal of East Hampton High School
Mr. Dalton, Assistant Principal of East Hampton Middle School
Mr. Lehmann, Principal of East Hampton Middle School
Mr. Sullivan, Assistant Principal of East Hampton Middle School
Ms. Clark, Principal of Center School
Ms. Wilkie, Principal of Memorial School
Ms. Gadoury, Assistant Principal of Memorial School

East Hampton High School Student Board Representatives: Cassandra Villani and Emilee Karalus

4. Liaisons

4.1 Inter-Board Liaisons - None

4.2 Labor Union Representative - None

4.3 Update from Principals & Interim Director of Curriculum & Instruction

- Mr. Lehmann noted that the staff's been working collectively on PowerSchool.
- Ms. Clark noted that information has been mailed out to families regarding their children's assignments, etc.
- Mr. Fidler thanked the staff at Memorial School for housing his staff during the high school summer construction. Mr. Fidler noted that he and his staff moved back to the High School today.

5. Audience of Citizens - None

6. Consent Agenda

6.1 June 27, 2016 minutes

6.2 Extended Childrearing Leave (as stated in 14.1)

Motion by Ms. Williams, seconded by Ms. Bonaccorso, to approve the Consent Agenda. Voted unanimously.

7. Student/Staff Recognition - None

8. Committee Reports

8.1 Student Representatives

8.1.1 Cassandra Villani and Emilee Karalus, Student Representatives for East Hampton High School reported the following:

- There are lots of try outs taking place at the High School.
- Schedules are now available for students.

8.2 Personnel Committee

Mr. Goff noted that the Personnel Committee met last week with the Administrator's Negotiating Committee.

8.3 Policy & Curriculum Committee - None

8.4 Finance, Transportation, Buildings & Grounds Committee - None

8.5 Liaison Reports

Mr. Fidler noted that a time capsule from 1963 has been unearthed. The time capsule hasn't been opened yet but will later in the year. We will decide what to add to the time capsule. The entire main hallway & front of the school has been renovated and it is absolutely incredible.

9. Communications

9.1 Mr. Smith reviewed the following communications for the Board:

- If any Board members would like to attend the CABE/CAPSS Conference in November please let Mrs. Smith know and she will register you.
- Administrative Negotiations took place August 15th.
- Mr. Smith noted that he will meet with Ms. Asetta, Mr. Goff and Mr. Hurst regarding the Congregational Church parking lot. The Congregational Church is concerned with their parking lot and stairs. They are hoping for a shared agreement to help plow their parking lot and shoveling the stairs. Mr. Alan Hurst is the contact person. They would like the Board of Education to share in the cost of plowing. They don't want a formal agreement because they don't want to be responsible for any liability.

A discussion followed. Mr. Goff, Mr. Smith and Ms. Asetta will meet with Mr. Hurst to come up with an agreement.

- Computer Usage - There are two updated forms in your Board packet. One is for internet use and the other form is for taking pictures, video's etc. with students names used.
- Social Media Permission
- Newsweek Recognition - Mr. Smith noted that East Hampton High School was recognized at #13 out of 16 throughout CT and 384 of the 500 high schools.
- Calendar of activities at your places
- Mr. Fidler will give Board members a quick tour at 6:30 p.m. before the next Board meeting.
- CPR AED training will be part of the freshman health classes. This in big thanks to Michelle Johnson who is willing to do the training for students, staff and community members/groups. The cost is less than you would pay for the class.
- Mr. Goff noted that if any Board members have their self-evaluation please forward it to Rosemarie. Also, anyone that hasn't responded to Cathy Sirois regarding the Town Council, Board of Finance and Board of Education retreat please do so as soon as possible.

10. Program Presentation – None

11. Unfinished Business

11.1 Charter Revision (update)

11.2 Center School Project/Town Hall Project (update)

Mr. Smith noted that he, Mr. Goff, Ms. Bonaccorso and Ms. Sones attended the meeting. \$250,000 will be needed to do a study for architect plans and set up a referendum. Mr. Smith urged anyone available to attend the meeting on Monday, September 12th. A discussion followed. Mr. Smith noted that he is concerned with the boiler and rusted pipes at Center School.

11.3 Review of Recommended Board of Education Policy 1112.5, News Media Relations (Second Reading)

Motion by Mr. Bushey, seconded by Ms. Devin, to accept recommendation of the Committee and approve Board of Education Policy 1112.5, News Media Relations. Voted unanimously.

11.4 Review of Recommended Board of Education Policy 1221, Citizen's Advisory committees for the Board of Education (Second Reading)

Motion by Ms. Bonaccorso, seconded by Ms. Barmasse, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Board of Education Policy 1221, Citizen's Advisory Committees for the Board of Education. Voted unanimously.

11.5 Review of Recommended Board of Education Policy 1325, Advertising and Promotions (Second Reading)

Motion by Ms. Williams, seconded by Ms. Barmasse, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Board of Education Policy 1325, Advertising and Promotions. Voted unanimously.

11.6 Review of Recommended Board of Education Policy 1411, Law Enforcement Officials (Second Reading)

Motion by Ms. Williams, seconded by Ms. Bonaccorso, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Board of Education Policy 1411, Law Enforcement Officials. Voted unanimously.

11.7 Review of Recommended Board of Education Policy 2300, Statement of Ethics for Administrators (Second Reading)

Motion by Ms. Williams, seconded by Ms. Bonaccorso, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Board of Education Policy 2300, Statement of Ethics for Administrators. Voted unanimously.

12. New Business

12.1 Review of Recommended Board of Education Policy 3517.1, Security of Buildings and Grounds, Site and Building Access (First Reading)

12.1.1 Mr. Smith noted that this is the first reading of the recommended Board of Education Policy 3517.1, Security of Buildings and Grounds, Site and Building Access. We are asking for second read to allow for communication and implementation of identification badges. Mr. Smith answered questions from the Board.

12.1.2 Motion by Ms. Williams, seconded by Mr. Bushey, to waive the second read and approve Board of Education Policy 3517.1, Security of Buildings and Grounds, Site and Building Access. Voted unanimously.

12.2 NEASC Update – Mr. Fidler

12.2.1 Mr. Fidler reviewed the NEASC letter that is included in the Board packet for the Board. The high school got an extension to 2018 for the next NEASC visit due to the High School construction. Mr. Fidler noted that he will be attending a workshop on the self-study process. Mr. Fidler answered questions from the Board.

12.3 Enrollment – Mr. Smith

12.3.1 Mr. Smith noted that the numbers reviewed tonight are preliminary since we are still enrolling students. He stated that our enrollment hasn't decreased. A discussion followed.

12.4 Back-To-School Presentation – Ms. Briere & Principals

Ms. Briere reviewed curriculum information for the district. Ms. Wilkie, Ms. Clark, Mr. Lehmann and Mr. Fidler reviewed the progress in each of the four schools. A discussion followed. Ms. Devin asked if students could report to the Board on their thoughts on the high school construction.

A discussion took place on the couple of students that were jumping in traffic in the center of town and being troublesome. It was pointed out that there are programs in the schools to keep the children busy and out of trouble.

12.5 SAT/AP-Mr. Fidler

12.5.1 Mr. Fidler reviewed for the Board the SAT/AP process, test results and AP courses that are available for students.

13. Future Business

- PBIS – 2nd meeting in September

14. Personnel Actions

14.1 To grant Melissa Winalski's request for an extended childrearing leave commencing on August 31st through January 23, 2017.

15. Audience of Citizens

Mr. Bob Hines, 19 Berkshire Road, stated that substitute teachers should have at least limited access to the computer system in the schools. There should be some sort of a "guest" pass.

16. Calendar of Events as attached.

17. Adjournment

17.1 Motion by Ms. Barmasse, seconded by Ms. Devin, to adjourn the meeting at 9:10 p.m. Voted unanimously.

Respectfully submitted,

Joanne Barmasse
Secretary

JB/PS/rs

Dates to Remember

East Hampton High School

Aug. 15: Football begins
Aug. 25: Fall Athletics begin
Aug. 31: Freshman Orientation, 6:30 p.m.
Sept. 9 & 12: Senior Portraits, 2–8:00 p.m.
Sept. 10: ACT's
Sept. 13: Senior Parent Night, 7:00 p.m.
Sept. 16: Underclassmen Pictures
Sept. 21: Open House, 7:00 p.m.
Sept. 26: Washington Meeting, 7:00 p.m.
Sept. 27: Financial Aid Night
Sept. 28: Band to Big E

East Hampton Middle School

Aug. 26: Ice Cream Social for new students and incoming 6th graders
Sept. 15: Picture Day
Sept. 14: Open House, 6:30 p.m.
Sept. 16: PantherFest, 3-10:00 p.m.

Center School

Aug. 29: 4th Grade Welcome, 4-6:00 p.m.
Aug. 30: 5th Grade New Student Orientation, 5:00 p.m.
Sept. 13: Elementary PTO Meeting, 6:30 p.m. at Memorial School
Sept. 15: Center School Open House, 6:30 p.m.
Sept. 16: School Pictures
Sept. 22 & 23: Summer Reading Celebration, Grades 4 & 5

Memorial School

Sept. 1: Class of 2029 meet & greet bus ride, 9:00-9:45 a.m.
Classroom sneak peek
Sept. 6: 1st day of school for grades K-3
Pre-K Orientation, a.m. session, 10-10:30 a.m.
Pre-K Orientation, p.m. session, 1-1:30 p.m.
Sept. 7: 1st day of school for all Pre-K students
Sept. 13: Elementary PTO meeting, 6:30 p.m. at Memorial School
Sept. 20: Open House for Pre-K, K and 1st Grade, 6:30-8:00 p.m.
Sept. 22: Open House for 2nd & 3rd Grade, 6:30-8:00 p.m.
Sept. 23: Jog-A-Thon
Sept. 28 & 29: Fall Picture Days

Districtwide

Aug. 22: Board of Education Meeting, 7:00 p.m. at the Middle School
Aug. 31: Faculty First Day
Sept. 5: Labor Day – No School
Sept. 6: Student First Day
Sept. 6: Board of Education Meeting, 7:00 p.m. at the High School

Sept. 19: Board of Education Meeting, 7:00 p.m. at the High School
Oct. 3: Board of Education Meeting, 7:00 p.m. at the High School
Oct. 10: Columbus Day – No School
Oct. 11: Late Arrival for Students
Oct. 19: Board of Education Meeting, High School, 7:00 p.m.