

**East Hampton  
Board of Education  
East Hampton, CT 06424**

**MINUTES: April 22, 2013**

1. The meeting was called to order by the Chairperson, Mr. Laraia at 6:53 p.m. in the East Hampton High School Library/Media Center.
2. Motion by Mr. Coolican, seconded by Mr. Barber, to enter Executive Session in the East Hampton High School Library/Media Center at 6:59 p.m. to discuss matters pertaining to negotiations and pending litigation.

Members present: Mr. Laraia, Ms. Barmasse, Mr. Marshall, Mr. Coolican, Mr. Gemma, Ms. Lane and Mr. Barber

Members absent: Mr. Minnick and Mr. Piteo

Administration

Present: Mr. Winzler, Interim Superintendent of Schools

- 2.1 The regular meeting of the Board of Education was called to order by the Chairperson, Mr. Laraia, at 7:02 p.m. in the East Hampton High School Library/Media Center.

Members present: Mr. Laraia, Ms. Barmasse, Mr. Coolican, Mr. Gemma, Mr. Piteo, Ms. Lane, Mr. Barber and Mr. Minnick (arrived at 7:09 p.m.)

Administration Mr. Winzler, Interim Superintendent of Schools  
Present: Ms. Asetta, School Business Manager

East Hampton High School Student Council Representative: Maggie Lehmann

3. Pledge of Allegiance
4. Inter-Board Liaisons – None
5. Audience of Citizens – None
6. Consent Agenda
  - 6.1 April 8, 2013 Minutes
  - 6.2 April 15, 2013 Minutes
  - 6.3 Disability/Extended Childrearing Leave (14.1)
  - 6.4 Non Renew of Non Tenured and Long-Term Substitute Teachers (14.2)

Motion by Mr. Coolican, seconded by Mr. Barber, to approve the Consent Agenda.  
Voted unanimously.

7. Student/Staff Recognition - None
8. Committee Reports

## 8.1 Student Council

8.1.1 Today the student council hosted its third and final blood drive this year with 43 students participating. Tomorrow the school is having a medical career fair for those students interested in going into the medical field. Also tomorrow the boys and girls track team have their senior night starting at 3:30 on the track. Wednesday baseball and softball have a home game starting at 3:45. Also Wednesday golf has an away match against Morgan starting at 3:45. Girl's tennis has a match at home on Wednesday starting at 3:45, and boy's tennis has an away match against Valley regional starting at 3:45.

## 8.2 Personnel Committee

8.2.1 Mr. Coolican noted that the Personnel Committee hasn't met, however, the Paraprofessionals and the Cafeteria Workers/Custodians are heading to mediation.

## 8.3 Policy Committee

8.3.1 Mr. Barber had no report at this time.

## 8.4 Curriculum Committee

8.4.1 Ms. Barmasse noted that the Curriculum Committee has not met.

## 8.5 Transportation, Buildings and Grounds Committee

8.5.1 Mr. Gemma noted that the Transportations, Buildings and Grounds Committee met prior to tonight's meeting and reviewed the school security, the 2014-2015 Capital Plan Update, the 94 Main Street Update, the update on the server room wiring to the emergency generator, Memorial School roof update, the Memorial School drainage project, the Middle School scoreboard project for the soccer/football field, renovation to the playgrounds at Memorial and Center School and the wastewater discharge projects at Memorial, Center Middle and High Schools.

## 8.6 Financial Reports

8.6.1 Ms. Lane noted that the budget process is ongoing.

## 8.7 Liaison Reports

8.7.1 Ms. Barmasse gave an overview of a Learn meeting that she attended.

## 9. Communications

9.1 Mr. Winzler reviewed the following communications for the Board:

- The Teacher and Administrator Evaluation Plans have been formally filed with the State Department of Education. Once we hear back from the State we have a small window of time to revise/update the plans.

## 10. Program Presentation - None

## 11. Unfinished Business - None

## 12. New Business

### 12.1 Discussion of Central Office Administrative Staffing

12.1.1 Mr. Winzler noted that with Ms. Gonzalez on leave for the months of June and July and the Assistant Superintendent position vacant, Ms. Dugas will arrive on site on July 1 down at least one central office administrator for the month of July. With a new teacher and administrator evaluation plan to be

put into place in the district (which will require a great deal of preparation and training in and of itself,), plus all of the other summer work components of the superintendent position and learning a new district, it will be of detriment to Ms. Dugas if we do not move forward very soon to staff the central office.

Superintendent-elect Diane Dugas spoke in favor of an assistant superintendent. There are twenty four districts in DRG D and in none of those districts does the Superintendent do human resources duties. Ms. Dugas noted that hiring in the fall puts us past a good starting time. We want to get the best people to build a team. Now would be the best time to post the assistant superintendent position. A discussion followed.

12.1.2 Motion by Mr. Barber, seconded by Mr. Coolican, to place the Central Office Organizational Chart on the next agenda as an action item. Voted unanimously.

12.2 Final Acceptance of Memorial Elementary School Roof Project 042-042-RR

12.2.1 Motion by Mr. Coolican, seconded by Mr. Barber, to accept the Memorial Elementary School Roof project 042-0042-RR as complete. Voted unanimously.

### 13. Future Business

13.1 Mr. Minnick requested that an update on the activities bus and the organization of Central Office be placed on a future Board agenda.

### 14. Personnel Actions

14.1 To grant Erin Kaiser's request for a disability leave commencing on approximately May 20, 2013 through six weeks after the birth of her baby, and an extended childrearing leave for the 2013-2014 school year. Voted unanimously.

14.2 To move that the Board of Education decline to renew the teacher contracts of the non-tenured teachers discussed in executive session for the 2013-2014 school year due to job elimination as a result of budget constraints. Voted unanimously.

### 15. Goal Report - None

### 16. Audience of Citizens - None

### 17. Adjournment

17.1 Motion by Mr. Coolican, seconded by Mr. Barber, to adjourn the meeting at 8:29 p.m. Voted unanimously.

Respectfully submitted,

Carol Lane  
Secretary

CL/MW/RS