

**East Hampton  
Board of Education  
East Hampton, CT 06424**

**MINUTES: January 14, 2013**

1. The meeting was called to order by the Chairperson, Mr. Laraia at 6:21 p.m. in the East Hampton High School Library/Media Center.
2. Motion by Mr. Coolican, seconded by Mr. Marshall, to enter Executive Session in the East Hampton High School Library/Media Center at 6:22 p.m. to discuss certain duties of the positions of Business Manager, Operations Manager and Assistant Superintendent.

Members present: Mr. Laraia, Ms. Barmasse, Mr. Marshall, Mr. Minnick, Mr. Coolican, Mr. Gemma, Mr. Piteo, Ms. Lane and Mr. Barber

Administration

Present: Mr. Winzler, Interim Superintendent of Schools

- 2.1 Motion by Mr. Barber, seconded by Mr. Coolican, to invite Mr. Maniscalco, Town Manager, and Mr. Winzler into executive Session.
- 2.2 The regular meeting of the Board of Education was called to order by the Chairperson, Mr. Laraia, at 7:00 p.m. in the East Hampton High School Library/Media Center.

Members present: Mr. Laraia, Ms. Barmasse, Mr. Marshall, Mr. Minnick, Mr. Coolican, Mr. Gemma, Mr. Piteo, Ms. Lane and Mr. Barber

Administration

Present: Mr. Winzler, Interim Superintendent of Schools  
Mr. Fidler, Principal of East Hampton High School  
Ms. Briere, Principal of East Hampton Middle School  
Mr. Lehmann, Assistant Principal of East Hampton Middle School  
Ms. Turchi, Principal of Center Elementary School  
Dr. Fitzsimmons, Principal of Memorial Elementary School  
Mr. Discordia, Assistant Principal of Memorial Elementary School  
Mr. Reich, Operations Manager  
Ms. Gonzalez, Director of Special Education and Pupil Personnel Services  
Ms. Asetta, School Business Manager

East Hampton High School Student Council Representative: Maggie Lehman

Mr. Laraia introduced Mr. Mark Winzler as the Interim Superintendent of Schools.

3. Pledge of Allegiance
4. Inter-Board Liaisons
  - 4.1 Mr. Csere, Board of Finance Liaison to the Board of Education, welcomed Mr. Winzler to East Hampton and noted that he is looking forward to working on the Budget with Mr. Winzler.

Ms. Dostaler, a member of the Board of Finance, noted that she met with Mr. Winzler and Ms. Lane to begin the process of creating Board of Education budget brochure.

- 5. Audience of Citizens - None
- 6. Consent Agenda
  - 6.1 December 10, 2012 Minutes
  - 6.2 December 17, 2012 Minutes
  - 6.3 December 20, 2012 Minutes

Motion by Mr. Coolican, seconded by Ms. Barmasse, to approve the Consent Agenda. Voted unanimously.

Motion by Mr. Coolican, seconded by Mr. Gemma, to move agenda item 11.2 after 8.7. Voted unanimously.

- 7. Student/Staff Recognition - None

- 8. Committee Reports

- 8.1 Student Council

- 8.1.1 Maggie Lehman, Student Council Representative for East Hampton High School reported the following:

Tonight there is a girl's basketball game it starts at 7:30 against Old Saybrook. There is a boy's basketball game on Tuesday at 7:30 also against Old Saybrook. There is a girl's gymnastics meet on Thursday. Also on Thursday there is a girls basketball game at 7:30 at home against North Branford. On Friday there is a boys basketball game at 7:30 home also against North Branford. Friday and Saturday indoor track will be competing in the Yale Relays. This Thursday begins the start of midterms. Monday there is no school due to Martin Luther King Day. Next Thursday begins the start of the second semester. Also Student Council is currently planning a blood drive for this February.

- 8.2 Personnel Committee

- 8.2.1 Mr. Coolican noted that the Personnel Committee as a whole has not met.

- 8.3 Policy Committee

- 8.3.1 Mr. Barber noted that he will contact Mr. Winzler to arrange a Policy Committee meeting.

- 8.4 Curriculum Committee

- 8.4.1 Ms. Barmasse noted that the Curriculum Committee has not met.

- 8.5 Transportation, Buildings and Grounds Committee

- 8.5.1 Mr. Gemma noted that there will be an update on the High School renovation project later in tonight's meeting.

- 8.6 Financial Reports

- 8.6.1 Ms. Lane noted that the Finance Committee met prior to tonight's Board meeting to discuss the 2012-2013 Board of Education budget. Ms. Lane also noted that she met with Mr. Winzler and Ms. Dostaler to create a budget brochure and requested that any Board member that would like to participate in the process or

contribute information should email her. Mr. Coolican stated that student achievement, i.e. AP classes should be included in the brochure.

#### 8.7 Liaison Reports

8.7.1 Ms. Barmasse noted that she distributed the Learn Annual Report to all of the Board members prior to the Board meeting.

8.7.2 Mr. Laraia noted that he received an invitation to attend a special reception for retiring Connecticut State Representative Gail Hamm to celebrate and thank her for her long and distinguished service to children and public education on Monday, February 4, 2013 at 4:00 p.m. in the East Hampton Middle School Library.

#### 11.2 Update on High School Renovation Project

11.2.1 Mr. Winzler noted that he met with the CREC Construction Consultants and other key people involved with the High School renovation project in order to be up-to-date and well informed with the project. The meeting was very productive. Mrs. Michele Barber updated the Board on the High School Renovation Project and answered questions. Mr. Winzler noted that the Board of Education will hold a special workshop for a Peer Review of the High School Building Project to Date with the Architect and CREC Project Managers on Thursday, January 17, 2013 from 4:30 – 6:30 p.m. in the High School Library/Media Center.

#### 9. Communications

9.1 Mr. Winzler reviewed the following communications for the Board:

- Solaire 360/Solaire Generation
- Board & Administrator, January 2013 and December 2012.
- The Center School Press, December 2012.
- Visions, EHHS Literary Magazine, Fall/Winter 2012-2013 Edition.
- Mr. Winzler stated that if any Board member was interested in attending the CABA Day on the Hill they should contact Mrs. Smith and she will register them.
- Mr. Winzler noted that he met with administrators, toured the four schools, attended faculty meetings and met with town officials to familiarize himself with the district. He attended the statewide Security Symposium this past week. He has been working on the 2013-2014 budget, high school building project and the Teacher/Evaluation Plans mandated by the legislature among other items.

9.2 Mr. Winzler reviewed the student enrollment figures as of January 14, 2013.

#### 10. Program Presentation - None

#### 11. Unfinished Business

11.1 Update on Superintendent's Search

11.1.1 Ms. Barmasse updated the Board on the Superintendent's Search.

#### 12. New Business

12.1 School Security

12.1.1 Mr. Winzler noted that he attended a Connecticut Security Symposium Summit on January 7, 2013 that was sponsored by the Connecticut Association of Public School Superintendent's (CAPSS), the Connecticut Association of Schools (CAS), the Connecticut Association of Boards of

Education (CABE), the Connecticut Association of School Business Officials (CASBO) and Connecticut State Department of Education (CSDE) and shared that information with the Board. Mr. Winzler noted that the good thing is a lot of the proposed security things are already being done here in East Hampton. The symposium recommended that an audit be done building by building. Mr. Winzler organized a security meeting to be held on Wednesday, January 16<sup>th</sup> with the school administrators, the Town Manager, the Police Chief, the Fire Department and the Ambulance Association. Mr. Winzler gave an overview of the present security in the schools. He also noted that while there are many things already in place in East Hampton, we are looking to find ways in which we can improve.

12.2 NESDEC Enrollment Projections

12.2.1 Mr. Winzler noted that the East Hampton Board of Education annually updates student enrollment projections. The projections allow district personnel time to adjust to and plan for shifting enrollment patterns. Mr. Winzler stated that the enrollment is flat but in general the district is within the margin.

13. Future Business - None

14. Personnel Actions - None

15. Goal Report - None

16. Audience of Citizens - None

17. Adjournment

17.1 Motion by Mr. Coolican, seconded by Mr. Barber, to adjourn the meeting at 8:32 p.m.  
Voted unanimously.

Respectfully submitted,

Carol Lane  
Secretary

CL/MW/RS