

EAST HAMPTON  
**BOARD OF EDUCATION**  
EAST HAMPTON, CT 06424

**FINANCE/TRANSPORTATION, BUILDINGS & GROUNDS COMMITTEE**

Bill Marshall  
Emily Fahle  
Chris Goff  
Steve Kelley

MINUTES

Date: October 14, 2014

Members Present: Mr. Marshall, Chairperson; Mr. Goff; and Mr. Kelley

Board Members Absent: Ms. Fahle

Administration Present: Ms. Dugas, Superintendent of schools  
Ms. Asetta, Business Manager  
Mr. Harwood, Facilities Director

1. Call to order: The meeting was called to order by Chairperson, Mr. Marshall at 6:05 p.m. in the High School Library/Media center
2. Approval of the minutes for September 9, 2014 meeting
  - 2.1 Motion by Mr. Goff, seconded by Mr. Kelley, to approve the September 9, 2014 minutes. Voted unanimously.
3. High School Renovation Project
  - Communications – neighborhood Meeting 10/16/14, 6.30 p.m. @ HS Caf.
  - Ground Breaking Ceremony – November 6, 2014, 8-9:30 a.m.
4. Natural Gas – Mr. Harwood report
  - Solar will be discussed with the Building Committee by Mr. Harwood
  - Memorial School solar will be agendaed at a future meeting
5. Center School Boiler Replacement Planning – Mr. Harwood
  - Delay 1 year until NG is ready
  - Contingency plans in place for 2014-15

6. Memorial & Middle School Air handler Bids/Replacements – Mr. Harwood
  - Anchor Engineering
  - Install anticipated over Christmas holiday break
  
7. Draft Budget Goals Ms. Dugas
  - Motion by Mr. Goff, seconded by Mr. Kelley, to approve Budget Goals with recommendation for adoption to full Board of Education. Voted unanimously.
  - Budget book anticipated to be ready for subcommittee before Christmas or after a series of meetings to discuss budget.
  
8. Board of Finance Follow Up
  - Committee will meet with board of Finance in November
  
9. Citizens Guide Review
  - Defer to future meeting
  
10. Director of Facilities Report – Read only
  
11. Business manager’s Report – Ms. Asetta
  - Memorial School bus changes explained.
  
12. Adjournment
  - Motion by Mr. Goff, seconded by Mr. Kelley to adjourn. Approved unanimously.