

**East Hampton  
Board of Education  
East Hampton, CT 06424**

**MINUTES: October 3, 2016**

1. The meeting was called to order by the Chairperson, Mr. Goff at 6:42 in the East Hampton High School T-Bell.
2. Anticipated Executive Session
  - 2.1 Update on Administrator's Contract
  - 2.2 Motion by Ms. Devin, seconded by Ms. Barmasse, to enter into executive session and invite Mr. Smith and Ms. Asetta to attend. Voted unanimously.

Members present: Mr. Goff, Ms. Barmasse, Ms. Williams, Ms. Bonaccorso, Mr. Carlson, Ms. Sones, Ms. Devin and Mr. Bushey

Members absent: Mr. Barber

- 2.3 The Board exited Executive Session at 6:55 p.m.
  - 2.4 The regular meeting of the Board of Education was called to order by the Chairman, Mr. Goff, at 7:04 p.m. in the High School T-Bell.
3. Pledge of Allegiance

Members present: Mr. Goff, Ms. Barmasse, Ms. Williams, Ms. Bonaccorso, Mr. Carlson, Ms. Sones, Ms. Devin and Mr. Bushey

Members absent: Mr. Barber

Administration and others present:

Mr. Smith, Superintendent of Schools  
Ms. Briere, Interim Director of Curriculum & Instruction  
Ms. Asetta, School Business Manager  
Mr. Mosier, Director of Special Education & Pupil Personnel  
Mr. Fidler, Principal of East Hampton High School  
Mr. Dalton, Assistant Principal of East Hampton Middle School  
Mr. Lehmann, Principal of East Hampton Middle School  
Mr. Sullivan, Assistant Principal of East Hampton Middle School  
Ms. Clark, Principal of Center School  
Ms. Wilkie, Principal of Memorial School  
Ms. Gadoury, Assistant Principal of Memorial School

East Hampton High School Student Board Representatives: Cassandra Villani and Emilee Karalus

4. Liaisons
  - 4.1 Inter-Board Liaisons - None

4.2 Labor Union Representative - None

4.3 Update from Principals & Interim Director of Curriculum & Instruction - None

5. Audience of Citizens - None

6. Consent Agenda

6.1 September 19, 2016 minutes

6.2 Request for Maternity Leave & Extended Childrearing Leave (as stated in 14.1 & 14.2)

Motion by Ms. Bonaccorso, seconded by Ms. Devin, to approve the Consent Agenda.  
Voted unanimously.

Motion by Ms. Bonaccorso, seconded by Ms. Lane, to move agenda item 10.1 to 7.3. Voted unanimously.

7. Student/Staff Recognition

7.1 Friends of Education Awards

7.2 Teacher of the Year

10.1 Charter Revision - Melissa Engel and Anne McKinney

Discussion of the Charter revision and questions & answers took place.

The Board took a brief recess at 7:35 p.m. and reconvened at 7:45 p.m.

8. Committee Reports

8.1 Student Representatives

8.1.1 Cassandra Villani and Emilee Karalus, Student Representatives for East Hampton High School reported the following:

- Seniors will be leaving to go to Washington, D.C. on Tuesday, October 4<sup>th</sup> and returning on Friday, October 7<sup>th</sup>.
- The East Hampton High School band marched in the Big E parade this past Wednesday, September 28<sup>th</sup>.
- The volleyball team is 4-5 now with an away game this Saturday at Coginchaug. Girls soccer has a game today at home with a record of 4-2-1. Boys soccer is 4-3-1 with a home game on Saturday.

8.2 Personnel Committee - None

8.3 Policy & Curriculum Committee

Mr. Carlson noted that the Policy & Curriculum Committee met prior to tonight's meeting and there are several policies on tonight's agenda for the Board's review.

8.4 Finance, Transportation, Buildings & Grounds Committee

Ms. Barmasse met with Mr. Harwood, Mr. Smith and Ms. Asetta to go over Capital Committee items.

8.5 Liaison Reports

9. Communications

9.1 Superintendent's Report

Learning walks will be starting.

10. Program Presentation
  - 10.2 East Hampton 2025 Strategic Plan – Tabled until November 7<sup>th</sup>.
  
11. Unfinished Business
  - 11.1 Charter Revision (update)
    - To be reviewed at the October 17<sup>th</sup> Board meeting.
  
  - 11.2 Center School Project/Town Hall Project (update) - None
  
  - 11.3 Review of Recommended Board of Education Policy 3320, Purchasing Procedures (Second Reading)
    - 11.3.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Policy 3320, Purchasing Procedures. Voted unanimously.
  
  - 11.4 Review of Recommended Board of Education Policy 3324, Ordering Goods and Services – Purchase Orders and Contracts (Second Reading)
    - 11.4.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Policy 3324, Ordering Goods and Services – Purchase Orders and Contracts. Voted unanimously.
  
  - 11.5 The Policy Subcommittee has recommended removal of Regulation 3324.1, Contracts (Second Reading)
    - 11.5.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve the removal of Regulation 3324.1, Contracts. Voted unanimously.
  
  - 11.6 Review of Recommended Board of Education Policy 3326, Paying for Goods and Services (Second Reading)
    - 11.6.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Policy 3326, Paying for Goods and Services. Voted unanimously.
  
  - 11.7 Review of Recommended Board of Education Policy 3326.3, Board of Education Credit Card (Second Reading)
    - 11.7.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Policy 3326.3. Voted unanimously.
  
  - 11.8 Review of Recommended Board of Education Policy 3514, Authorized Use of School Equipment (Second Reading)
    - 11.8.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve Policy 3514. Voted unanimously.
  
  - 11.9 The Policy Subcommittee has recommended removal of Regulation 3515.1, Telephone (Second Reading)

11.9.1 Motion by Mr. Carlson, seconded by Ms. Williams, to accept the recommendation of the Superintendent of Schools and the Board of Education Policy & Curriculum Committee and approve the removal of Regulation 3515.1, Telephone. Voted unanimously.

12. New Business - None

13. Future Business  
- PBIS

14. Personnel Actions - None

14.1 To grant Ashlee LaJoie's request for maternity leave commencing on approximately January 7, 2017 through approximately six weeks after the birth of her child, and an extended childrearing leave commencing on approximately February 27, 2017 through March 17, 2017.

14.2 To grant Erin Pitrone's request for maternity leave commencing on approximately the first week of March through approximately eight weeks after the birth of her child, and an extended childrearing leave commencing on approximately May 1, 2017 through May 27, 2016.

15. Audience of Citizens

Nancy Oakly, 71 Pocotopaug Drive, thanked the Board for having Ms. Engel & Ms. McKinney in to review the Charter Commission.

16. Calendar of Events as attached.

17. Adjournment

17.1 Motion by Ms. Sones, seconded by Mr. Bushey, to adjourn the meeting at 9:05 p.m.  
Voted unanimously.

Respectfully submitted,

Joanne Barmasse  
Secretary

JB/PS/rs

## **Dates to Remember**

### **East Hampton High School**

Oct. 1: SAT's  
Oct. 3: Senior Portraits, 2-8:00 p.m.  
Oct. 4-7: Senior Class Trip to Washington D.C.  
Oct. 12: Parent Conferences, 5:30-7:30 p.m.  
Oct. 19: PSAT's  
Oct. 22: ACT's  
Oct. 24: Underclassmen Picture Retakes  
Oct. 28: Semi Formal

### **East Hampton Middle School**

Nov. 2: Wolf Pack Field Trip for 8<sup>th</sup> grade

### **Center School**

Oct. 10: Center School Press  
Oct. 7: PTO Job-a-thon  
Oct. 10-14: Fire Prevention Week  
Oct. 13: 4<sup>th</sup> Grade Fire Truck Demonstration  
Oct. 13: Park & Rec. Design Day  
Oct. 13: EHEPTO Meeting, 6:30 p.m. at Memorial School  
Oct. 14: 4<sup>th</sup> Grade Schoolhouse Visit  
Oct. 20 & 21: 4<sup>th</sup> Grade to Mystic  
Oct. 27: 5<sup>th</sup> Grade to Pequot Museum  
Oct. 28: Picture Retakes  
Nov. 15 & 17: Early Release for Afternoon Parent Conferences  
Nov. 22: EHEPTO Meeting, 3:30 p.m. at Memorial School

### **Memorial School**

Oct. 6: Kindergarten Ice Cream Social  
Oct. 12: Grade 3 Fire Trailer Simulation  
Oct. 13: EHEPTO Meeting, 6:30 p.m. at Memorial School  
Nov. 4: Fall Fundraiser Pickup, 3:30-6:30 p.m.  
Nov. 9: Fall Picture Retakes  
Nov. 9: Holiday Pie Pick Up and Fall Craft Night for students, 3:30-6:00 p.m.  
Nov. 15 & 17: Early Release for Afternoon Parent Conferences  
Nov. 16: Evening Parent Conferences  
Nov. 22: EHEPTO Meeting, 3:30 p.m. at Memorial School

### **Districtwide**

Oct. 3: Board of Education Meeting, 7:00 p.m. at the High School  
Oct. 10: Columbus Day – No School  
Oct. 13: 2 Hr. Delay for Students, Professional Development for Staff  
Oct. 19: Board of Education Meeting, High School, 7:00 p.m.  
Nov. 8: Professional Development Day, No school for students  
Nov. 11: Veterans Day – No School  
Nov. 23: Early Release Day  
Nov. 24 & 25: Thanksgiving