



**EAST HAMPTON PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES**

94 Main Street
East Hampton, Connecticut 06424-1119
TELEPHONE (860) 365-4000
FAX (860) 365-4004

PAUL K. SMITH
Superintendent of Schools

NANCY BRIERE
Interim Director of Curriculum & Instruction

RODNEY L. MOSIER II
Director of Special Education
and Pupil Personnel Services

KAREN HITCHCOCK ASETTA
School Business Manager

October 5, 2016

Dear Parents:

Whenever a school cancellation, late opening, or early dismissal is necessary, the Superintendent's Office makes every effort to make the decision as early as possible. Once the decision is made, notification to families and the community is made via an electronic e-mail notification system and area radio and television stations. The radio and television stations designated to make the announcements for the East Hampton School System include WTIC (1080 AM), WMRD (1150 AM), WFSB Channel 3, WTNH Channel 8 and WVIT Channel 30 and FOX 61. Information will also be posted on the school district's Facebook page.

As of this winter, the East Hampton Public Schools will not be alerting families to snow cancellations via the telephone call system. Parents and staff will get an e-mail from the school's automated system. Parents and staff can also sign up for a "Remind" text message sent directly by the Superintendent of Schools.

The East Hampton Public Schools will still continue to use the telephone call system for any situation of an emergency nature.

The Superintendent of Schools will be sending out text messages and e-mail reminders and other information using *Remind*. This is the fastest way to get school information and cancellations. *Remind* is a one-way text messaging and email system. With *Remind*, all personal information remains completely confidential. If you would like text message reminders about East Hampton Public Schools events directly from the Superintendent of Schools (including snow cancellations) please join either one of two ways:

1. Visit <https://www.remind.com/join/easthampto> and simply enter your mobile phone number.
2. Text "@easthampto" to 81010.

You can opt-out of messages at any time by replying, 'unsubscribe@eastmapto'.

Please note that this APP will only be used by the Superintendent of Schools and information is not shared with any other party.

*The East Hampton School District
Preparing and inspiring our students to be innovative, responsible, contributing
members of an ever changing global society*

The electronic e-mail and phone call system allows us to send out a message to your home, cell, and work phones letting you know that there is a school cancellation (e-mail) or school emergency (phone call and e-mail). It is very important that the contact information we have is up-to-date so that notifications may be received in a timely fashion for you to make the necessary arrangements in the event of schedule changes or emergencies. Please ensure your child's school has your current and up-to-date information.

Please note that in the event of inclement weather school sessions will be held according to the following schedule if necessary:

2 HOUR DELAY

<u>BUILDING</u>	<u>STUDENT STARTING TIME</u>	<u>STUDENT CLOSING TIME</u>
High School	9:35 a.m.	2:15 p.m.
Middle School	10:00 a.m.	2:35 p.m.
Center School	10:40 a.m.	3:10 p.m.
Memorial School	10:40 a.m.	3:10 p.m.

EARLY DISMISSAL

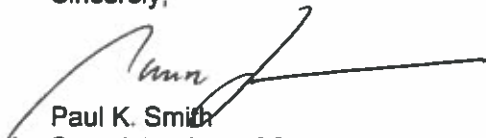
In the event of an early dismissal every effort will be made to make the decision by 10:00 a.m.

School will be dismissed according to the following schedule.

<u>BUILDING</u>	<u>DISMISSAL TIME</u>
High School	12:10 p.m.
Middle School	12:30 p.m.
Center School	1:10 p.m.
Memorial School	1:10 p.m.

Should school be cancelled or closed early, all after-school activities in all schools will be cancelled except upon approval of the Superintendent of Schools. Here's hoping for a mild winter.

Sincerely,



Paul K. Smith
Superintendent of Schools

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